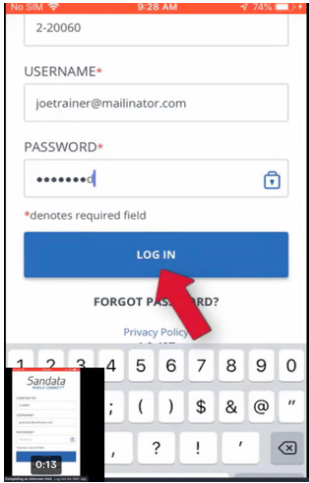
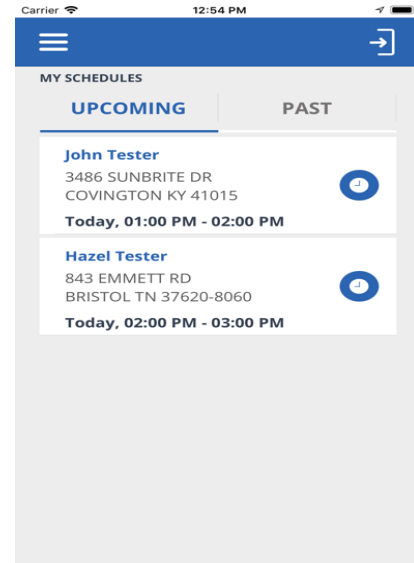


HOW TO START A VISIT (WITH SCHEDULE)

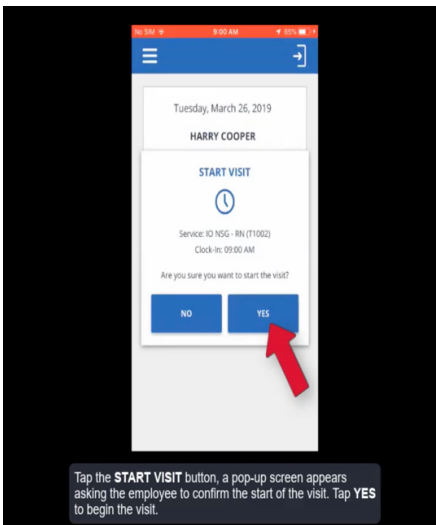


1. **Log into app with**
 - a. Company ID: 2-120498
 - b. Personal Email
 - c. Password

2. **Choose appropriate client**



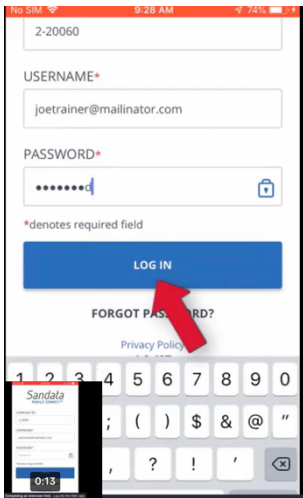
3. **Tap "Start"**
4. **Tap "Yes" to confirm and begin the visit**



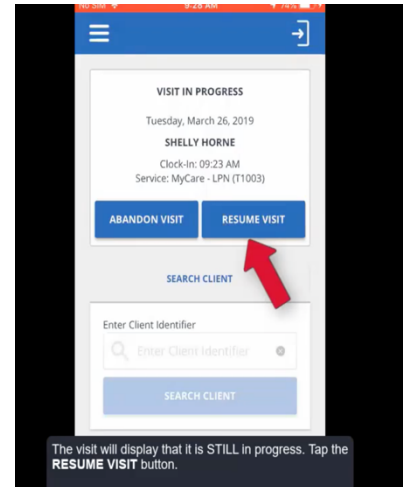
***AFTER YOU COMPLETE THESE STEPS YOU HAVE SUCCESSFULLY LOGGED-IN. YOU CAN NOW CLOSE THE APP.**

COMPLETING A VISIT

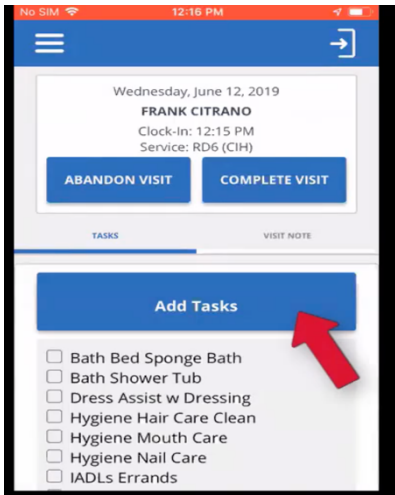
1. **LOG BACK INTO APP**



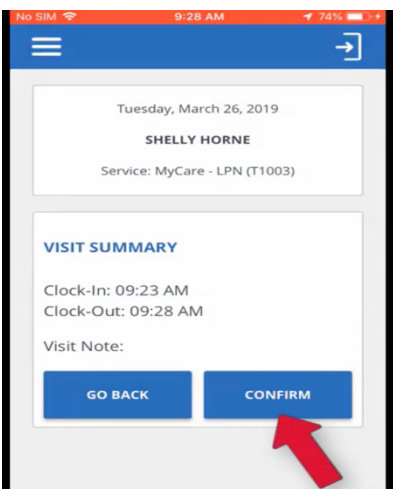
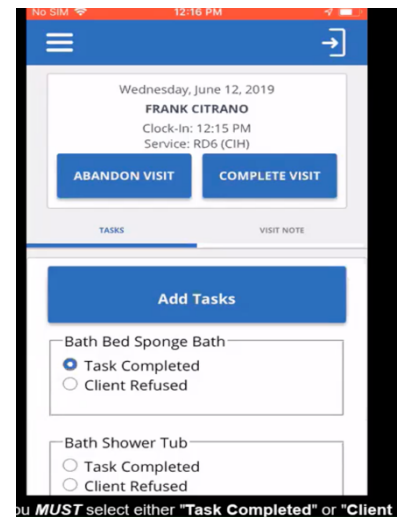
2. **Tap "Resume Visit"**



3. **Add the tasks that you completed for the day.**
4. **(Refer to client's POC for approved tasks)**



5. **Select "Task Completed"**.



6. **Tap "Confirm" to complete visit .**
(You have successfully completed a visit)

When the Visit Summary screen displays, tap **CONFIRM** to complete visit.

HOW TO START A VISIT (WITH SCHEDULE)